

BLOOMSBURY BOARD OF EDUCATION
Regular Meeting Minutes – December 14, 2010 at 7:00 p.m.
Approved January 11, 2011

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Karyn Frey called the meeting to order at 7:00 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Karyn Frey read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Hunterdon County Democrat & The Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Karyn Frey

Vice-President, Mike Galuppo

Marianne Treanor

Absent

Marnie Carrick

Matthew Hall

Others Present

Mike Slattery, Chief School Administrator

Tim Mantz, Business Administrator/Board Secretary

Flag Salute - Pledge of Allegiance led by October Super Student of the Month Tommy Hall.

II. PRESENTATIONS

Karen Bolmarcich introduced the Rubik's Club to the Board and explained how the members have learned to solve the complex puzzle through algorithm based solutions. Ms. Bolmarcich explained that, while the students are at various stages on learning to solve the Rubik's Cube, all worked diligently to improve on mastering its mathematically based solution. Members of the club stood before the Board and had a friendly competition to see how many could solve the cube with four of the eight members doing so.

III. COMMUNICATIONS TO THE BOARD

Mr. Marc Scheffel referred to the letter than he and his wife had submitted to the Board requesting that it consider continuing the aid-in-lieu payment for 2010-11 although the Board was not legally required to do so. Karyn Frey explained the Board's rational for not continuing the payments.

IV. PTO REPORT

Marianne Treanor said that Holiday Luncheon was scheduled for Friday, December 17th and that the Holiday Corner was going on all week. Ms. Treanor also said that the

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organization's food and toy drive was scheduled and that they had begun preparing for the annual Tricky Tray.

The PTO will take part in the Scrip Fundraising Program. The organization would sell gift cards to be used at participating stores with the PTO receiving a percentage of the total monetary amount of cards sold.

The next scheduled PTO meeting is Wednesday, December 15th at 3:15 p.m.

V. COMMITTEE REPORTS

A. Policy

Karyn Frey led the discussion as the Board reviewed the following policies:

1000/1010 Concepts and Roles in Community Relations/Goals & Objectives

- With regard to community relations, the Board had discussed doing a community survey in an effort to receive more feedback from the town.

Karyn Frey would like to further this discussion at the January meeting.

1100 Communicating with the Public

1110 Media

1111 District Publications

- Karyn Frey referred that to the policy where it read that the district's annual report was to be published for distribution and inquired as to who exactly it is to be distributed. Mike Slattery said that rather than distribution a hard copy is kept on hand in the Board Office and can be made available whenever necessary.

1140 Distribution of Materials by Pupils and Staff

1200 Participation by the Public

1220 Ad Hoc Advisory Committees

1230 School-connected Organizations

E. Public Relations

Marianne Treanor attended the December Town Council meeting and said that they discussed the 2009 crime report and found that the majority of the incidents related to the truck stop. The Council also said that they were waiting on definitive plans for the mill, will be rebidding the town's garbage and recycling service, a rabies clinic will be held on 1/26/11 and that they were considering a tree burn. Karyn Frey volunteered to attend the January meeting and Mike Galuppo will go to the one in February.

F. Education

Marianne Treanor attended the Hunterdon County School Board Association's meeting dealing with labor relations. She also stated that Governor Christie would conduct a town hall meeting on 12/14/10 in Clinton, NJ.

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VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Slattery told the Board that the staff's Holiday Luncheon would be held on 12/17/10 and thanked the PTO for their help. He said that the school's winter break would be from 12/24/10 to 1/3/11.

Mr. Slattery welcomed the Board's participation and input for nominating a candidate for the Governor's Teacher of the Year award.

Mr. Slattery explained the district's upcoming curriculum needs and revisions and said that he would discuss the specifics with the education committee.

Mr. Slattery said that at the last cluster meeting the Phillipsburg High School would like to handle the 8th grade interviews differently than in the past. Rather than individual meetings with the students and their parents, Phillipsburg will be conducting a group presentation for the parents and that students would be able to construct their own schedules with their teacher's guidance. Due to the size of the current 8th grade, Bloomsbury would be welcome to join Pohatcong's 8th grade parents for Phillipsburg's presentation if they so desire.

VII. PUBLIC COMMENT

Joanne Murphy told the Board that she very much liked the parent visitation opportunity provided by the school and was very impressed with the teachers and the classes.

Ms. Murphy also mentioned how hearing about Veteran's Day had left an impression with her children and wondered if the school would consider producing a program honoring the day in the future.

VIII. ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Mike Galuppo, seconded by Karyn Frey, to approve the following board affairs agenda item **1.1** through **1.4**;

Motion carried by unanimous roll call vote.

- 1.1** To approve the minutes of the November 9, 2010 regular meeting.
- 1.2** To approve the minutes of the November 9, 2010 executive session.
- 1.3** To approve the District Compliance Report as presented.
- 1.4** To approve the first reading of the following policies:
 - 2240 Research, Evaluation, and Planning
 - 2255 Action Planning for T&E Certification

- Karyn Frey said that the policy required wording clarification. Board agreed to eliminate the mention of an assistant superintendent.

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3100	Budget Planning, Preparation, and Adoption
3220/3230	State Funds/Federal Funds
3326	Payment for Goods and Services

Karyn Frey thanked Marianne Treanor for her help with the policies.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Marianne Treanor, seconded by Karyn Frey, to approve the following business affairs agenda items **2.0** through **2.7**;

Motion carried by unanimous roll call vote.

- 2.0** To approve budget transfers in the amount of \$11,523 for period November 10, 2010 through December 14, 2010 as presented, noting that Commissioner approval was not required, as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.
- 2.1** To approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **October 2010** and further that, in compliance with NJAC 6A:23-2.11(c)4, the Board of Education certifies that as of **October 31, 2010**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.2** To approve the December 14, 2010 current expense bill list for check numbers 12363 to 12398 totaling \$265,401.82.
- 2.3** To enter into a joint transportation agreement with the Phillipsburg School District for the 2010-11 school year at a total annual cost of \$5,111 with terms as presented.
- 2.4** To accept the Comprehensive Annual Financial Report (CAFR) and Auditor's Management Report on Administrative Findings for the Year Ending June 30, 2010 and order that a copy be filed in the business office and with the New Jersey Department of Education.
- 2.5** To acknowledge that there were audit recommendations under the following headings and to approve the corrective action plan.

Audit for Year Ending June 30, 2010

Schedule of findings of Non-Compliance	None
<i>Summary of Recommendations</i>	
1. Administrative Practices and Procedures	None
2. Financial Accounting and Reporting	None
3. School Purchasing Programs	None
4. School Food Service	None
5. Student Body Activities	None
6. Applications for State School Aid	None
7. Pupil Transportation	One
8. Facilities and Capital Assets	None
9. Miscellaneous	None
10. Follow-up on prior year findings	None

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- 2.6** To approve transportation contract number B2-10/11 with First Student, Inc. in the amount of \$1,746 for field trips as presented.
- 2.7** To authorize On-Tech Consulting, Inc. to manage the E-rate process for the 2011-2012 funding year at a rate of 40% of any funding received through the Universal Service Fund program, either in the form of discounts from vendors or reimbursements from the USAC directly.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Karyn Frey, seconded by Mike Galuppo, to approve the following personnel affairs agenda items **3.0** through **3.1**;

Motion carried by unanimous roll call vote.

- 3.0** To approve supplementing 18.4% (\$9,062) of Michelle Duerring's 2010-11 base salary of \$49,204 with NCLB Title I funds.

Mike Slattery clarified what motion 3.0 signified.

- 3.1** To approve Spring 2011 graduate course registration for Karen Bolmarcich per the presented request.

D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Mike Galuppo, seconded by Marianne Treanor, to approve the following school affairs agenda items **4.1** through **4.4**;

Motion carried by unanimous roll call vote.

- 4.1** To approve the following field trips:
- 4th Grade to the State House, Old Barracks Museum and a French & Indian War exhibit on 4/15/11 in Trenton, NJ.
 - Student Council to the Student Council Winter Convention on 1/5/11 in Ewing, NJ.
 - Chime Choir to the Lopatcong Care Center on December 22, 2010 in Lopatcong, NJ.
- 4.2** To approve the attendance of staff members at the following conferences:
- Stacey Skene to Student Council Winter Convention on 1/5/11 in Ewing, NJ. Cost is \$17 registration fee.
 - Karen Bolmarcich to "Response to Intervention: Practical Strategies for Intervening with Students Before They Fall Too Far Behind in Mathematics" on 1/4/11 in Bethlehem, PA. Cost is \$199 registration fee and mileage reimbursement in the amount of \$6.82 (22 miles @ \$.31/mile).
- 4.3** To approve the following building use requests:
- i. PTO on 12/15/10 from 3:00 pm to 5:00 pm in the hallway for the Peer Leaders gift wrapping.

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4.4 To approve a 7th grade running club per the presented proposal.

The Board asked which teacher would be overseeing the running club and inquired as to the club's format and objectives. Mike Slattery told them that Megan Atkins would be the teacher conducting the club's activities and that this would be clarified in the correspondence going home to the parents. The Board asked if Ms. Atkins would be willing to make a presentation on the club and Mr. Slattery said that she would do so in January.

IX. OLD AND NEW BUSINESS

Marianne Treanor reported that she attended the new BOE member orientation workshop and thought it to be informative as it reviewed everything from goals and objectives to labor relations to reading financial reports.

She said that the district should have established goals and objectives for the Board and district. She also said that the Chief School Administrator should have established goals that could be used as one measure for evaluation.

Mike Galuppo updated the Board concerning Custom Telecom and the speaker and phone system. He spoke to the company and argued that the district had been overcharged relative to the quote originally received and that, due to Board policy, the school could not amend its purchase order by more than 10%. Regardless, the Board was not comfortable with paying an additional amount as the buzzing throughout the system was still prevalent. The Board decided to pay the original amount of the quote that was reflected on the purchase order and withhold any additional payments, if any, until the problem has been fixed to the Board's satisfaction.

X. PUBLIC COMMENT

Karen Bolmarcich thanked the Board for the Promethean smart boards. She said that they are wonderful tools that capture and hold the student's attention. The staff have been working hard to learn all of the board's capabilities so as to utilize them to full capacity.

XI. EXECUTIVE SESSION

Motion by Karyn Frey, seconded by Mike Galuppo, that be it

RESOLVED, that the Board of Education adjourn to executive session at 7:56 pm to discuss personnel issues.

Motion carried unanimous voice vote.

XII. RECONVENE

Motion by Karyn Frey, seconded by Mike Galuppo, that the Board of Education returns to regular session at 8:45 pm.

Motion carried unanimous voice vote.

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Mr. William Colantano presented the 2009-10 Comprehensive Annual Financial Report (CAFR) to the Board. He applauded the Board's efforts in keeping the growth rate of the tax levy and overall spending to a minimum over the last ten years.

XIII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:50 p.m. on a motion by Karyn Frey, seconded by Marianne Treanor.

Motion carried by unanimous voice vote.

Respectfully submitted,

Respectfully submitted,

Tim Mantz
Board Secretary/B.A.

Board Member