

**BLOOMSBURY ELEMENTARY SCHOOL
BOARD OF EDUCATION POLICY MANUAL
POLICY SERIES 7000 – Construction, Remodeling, and Renovation**

<u>Policy</u>	<u>Title</u>
7110	Long-range Facilities Planning
7115	Developing Educational Specifications

Board of Education
Bloomsbury School District

LONG-RANGE FACILITIES PLANNING

To ensure that District's facilities will be able to meet the future needs of the educational program, the Board is directed to develop procedures for collecting relevant information, including but not limited to:

- A. The changing educational needs of the district;
- B. Relations with the total community;
- C. Plant and site aesthetics;
- D. Changing makeup of district population as to age distribution, educational levels, etc.;
- E. Community planning and zoning;
- F. Financial ability of the school district;
- G. Safety and welfare of pupils;
- H. True economy reflecting full value for each tax dollar expended;
- I. Optimum access for disabled pupils;
- J. Relationship between projected new facilities and those already in existence.

Planning for major rehabilitation and remodeling will be incorporated into the school district master plan on a scheduled basis.

Substandard Facilities

All existing school facilities will be evaluated annually for their suitability to current district needs. Any facilities found to be substandard according to the administrative code shall be corrected as quickly as possible in compliance with law.

Adopted: 5/1992
Revised/Updated: 9/1999; 9/2008
NJSB Update: 5/2006

Monitored:

Indicators 1.1, 7.7, 7.8, 8.1

Legal References:

N.J.S.A. 18A:7F-7 Appropriation of school district of undesignated fund balance; amounts allowable

N.J.S.A. 18A:7F-26 Distribution of state aid for facilities

N.J.S.A. 18A:7G-1 through -44 et al. Educational Facilities Construction and Financing Act

N.J.S.A. 18A:11-2 Power to sue and be sued; report; census of school children

N.J.S.A. 18A:33-1 District to furnish suitable facilities; adoption of courses of study

N.J.S.A. 18A:33-1.1 Substandard facility; approval; inspection; abandonment

N.J.A.C. 5:23-1.1 et seq. Uniform construction code

See Particularly:N.J.A.C. 5:23-1.1, -3.1, -3.11 BN.J.A.C. 5:23-7.1 et seq. Barrier-free subcodeN.J.A.C. 6A:23-8.1 et seq. Annual Budget Development, Review and ApprovalN.J.A.C. 6A:10A-1.1 et seq. Improving Standards-Driven Instruction and Literacy and Increasing Efficiency in Abbott School DistrictsN.J.A.C. 6A:25-1.1 et seq. Qualified Zone Academy Bond ProgramN.J.A.C. 6A:26-1.1 et seq. Educational FacilitiesN.J.A.C. 6A:26-2.1 et seq. -6.1 et seq., -10.1 et seq. -12.1 et seq.N.J.A.C. 6A:30-1.4 Evaluation process for the annual reviewN.J.A.C. 6A:32-8.1 et seq. Attendance and Pupil AccountingN.J.A.C. 6A: 32-12.1 Reporting requirementsN.J.A.C. 6A: 32-12.2 School level-planningN.J.A.C. 6A: 32-14.1 Review of mandated programs and servicesManual for the Evaluation of Local School Districts**Possible Cross References:**

*2240 Research, evaluation and planning

*2255 Action planning for T & E certification

*3100 Budget planning, preparation and adoption

*3220/3230 State funds/federal funds

*3260/3270 Sale and disposal of books, equipment and supplies; sale, licensing and rental of property

3360 Rental/long-term leasing

7114.2 Temporary facilities

*Indicates policy is included in the Critical Policy Reference Manual.

Board of Education
Bloomsbury School District

DEVELOPING EDUCATIONAL SPECIFICATIONS

Educational needs should determine the plan and design of the schools. Therefore, the Chief School Administrator (CSA) shall develop comprehensive educational specifications for any projected facilities - whether built or altered, owned or leased, temporary or permanent - for consideration by the Board.

In developing the specifications, the CSA shall draw on recommendations of citizens, professionals and support staff, pupils, and other appropriate sources. The factors on which the specifications are based shall include but not be limited to:

- A. The plan of school organization and estimated size and type of enrollment in the proposed facility;
- B. Provisions for the disabled;
- C. Space requirements for all functions, including an indication of relative locations of various spaces;
- D. Desired layout of special areas and the equipment needed for such areas;
- E. Mechanical features and special finishes desired;
- F. Standard codes and regulations (school district, community, county, and state) affecting planning;
- G. Other requirements under existing law and regulations;
- H. Pertinent budget and related factors.

The Board needs the specifications to:

- A. Clarify and consolidate the thinking of the administration, the Board, and the community on the needs, desires, and objectives of the educational program to be conducted within the proposed new facility;
- B. Organize this important information in a manner that can be easily and clearly interpreted by the architect.

Adopted: 5/1992
Revised/Updated: 9/1999; 9/2008
NJSB Update: 5/2006

Monitored:

Indicators 7.7, 7.8

Other Reasons:

The community should be able to see clearly the relationship between district educational goals and expenditures of large sums for facilities.

The Americans with Disabilities Act (ADA) imposes obligations on boards of education both as employers and providers of education. Many of these obligations duplicate or expand existing obligations under Section 504 and other federal law.

Legal References:

<u>N.J.S.A.</u> 18A:7G-1 through -44 <u>et al.</u>	Educational Facilities Construction and Financing Act
<u>N.J.S.A.</u> 18A:18A-16	Preparation and approval of plans and specifications for public schoolhouses.
<u>N.J.S.A.</u> 18A:18A-16.1	Regulations; construction standards for school buildings
<u>N.J.S.A.</u> 18A:18A-17	Facilities for handicapped persons
<u>N.J.S.A.</u> 18A:33-1	District to finish suitable facilities; adoption of courses of study
<u>N.J.S.A.</u> 18A:46-13	Types of facilities and programs
<u>N.J.S.A.</u> 18A:46-14	Enumeration of facilities and programs
<u>N.J.S.A.</u> 18A:46-15	Facilities and programs; approval by commissioner; special classes for handicapped children; review; improvement
<u>N.J.A.C.</u> 5:23-7	Barrier free subcode
<u>N.J.A.C.</u> 6:8-4.9	School resources: finances and facilities
<u>N.J.A.C.</u> 6:22-1.1 <u>et seq</u>	School facility planning services
<u>N.J.A.C.</u> 6:22A-1.1 <u>et seq</u>	School facility lease purchase agreements

See particularly:

N.J.A.C. 6A:26-5.1 et seq. -6.1 et seq.

N.J.A.C. 6A:26-1.1 et seq. Educational Facilities

29 U.S.C.A. 794 et seq - Section 504 of the Rehabilitation Act of 1973

42 U.S.C.A. 12101 et seq - Americans with Disabilities Act (ADA)

Manual for the Evaluation of Local School Districts

Possible Cross References:

2240 Research, evaluation and planning

7110 Long-range facilities planning

*Indicates policy is included in the Critical Policy Reference Manual.